

## Privacy Policy

User privacy protection is very important for **Mulcan Consulting**.

For this reason, Users of the Website **www.mulcanconsulting.eu** are guaranteed high standards of privacy protection.

As the data controller, Jarosław Mulcan LIGERO, the owner of Mulcan **Consulting**, ensures the safety of data provided by Users.

The administrator's goal is also to inform users about the rights and obligations related to the processing of personal data properly, in particular with regards to the content of the provisions on the protection of personal data set out in Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (hereinafter referred to as "GDPR") of the European Parliament and of the Council of the EU on 27/04/2016.

Therefore, to protect the privacy of Website Users, the Administrator depicts the legal grounds for processing personal data provided by Users in relation with their use of the Website **www.mulcanconsulting.eu** (hereinafter referred to as the "Website") in this document, along with methods of collecting, processing and protecting personal data, as well as User rights.

The User is any natural person to whom the data is connected which is using the Website **www.mulcanconsulting.eu** or the electronic services available through the Website.

The administrator of personal data provided by the User on the Website **www.mulcanconsulting.eu** is **Jarosław Mulcan LIGERO, the owner of the brand Mulcan Consulting** located in Szymanów, Lipowa 32, 51-180 Wrocław, NIP: 9531102643, (hereinafter referred to as the "Administrator").

## I. CONSENT OF THE USER

1. The use of the **Website [www.mulcanconsulting.eu](http://www.mulcanconsulting.eu)** by the User means that the User accepts the Administrator's collection and usage of personal data in accordance with this Privacy Policy.
2. The personal data of the Website User is processed by the Administrator based on their consent, and in some lawfully supported cases described in this document, as part of the Administrator's legitimate interest. The User has the right to withdraw their consent at any time. Consent withdrawal does not affect the lawfulness of the data processing which was carried out on the basis of consent before its withdrawal.
3. In the event that this Privacy Policy is changed, the User's continuation of the use of the Website shall be deemed as consent to the current terms of the Privacy Policy.

## II. PERSONAL DATA PROCESSED BY THE ADMINISTRATOR

### 1. The method of obtaining personal data

The Administrator obtains personal data directly from the User through the Website, through the User's contact with the Administrator with the use of the Administrator's contact details provided on the Website:

- 1) e-mail address,
- 2) phone number for contact,
- 3) links to social media sites,
- 4) Links to messengers

Providing personal data by the User is voluntary.

## 1. Types of personal data that is processed

The Administrator collects the following personal data about the User through the Website:

- 1) Name and surname;
- 2) E-mail address;
- 3) Telephone number
- 4) Message content,
- 5) Message subject,
- 6) Information contained in the attachments of the message.

## III. PURPOSES FOR PROCESSING PERSONAL DATA

1. The method of processing the User's data by the Administrator depends on the way the User uses the Website and the functions available on it. The Administrator processes the User's personal data for the following purposes:

### 1) **Communication with the User.**

- a. The Administrator uses the User's personal data to communicate with them personally.
- b. The information communicated to the User relates to the offered products or services, personal data security, network updates, reminders, as well as suggested offers from the Administrator or its partners.
- c. Communication with the User also applies to the service provided for the User
- d. Personal data is used to help the User, to solve technical problems and to respond to their complaints or reclamations.

**2) Presenting commercial offers to the User by electronic means.**

- a. The purpose of using the User's personal data provided by them through the contact form available on the Website is marketing communication conducted by the Administrator as part of his business, particularly for presenting commercial offers to the User by electronic means.

**3) Presenting the User with commercial offers by telephone.**

- a. The purpose of using the User's personal data provided by them through the contact form available on the Website is marketing communication conducted by the Administrator as part of his business, particularly by presenting commercial offers to the User by telephone.

**4) Allowing the User to send comments or opinions.**

5)

- a. The Administrator uses the User's personal data in order to enable them to comment / provide their opinion on the activities, services or products of the Administrator, or the entities cooperating with him.

**5) The Administrator may also process the personal data provided by the User for the following purposes:**

- a. in order to conclude and implement a possible contract between the User and the Administrator and to provide services to the User as the Administrator's customer in accordance with Article 6 (1) (b) of the GDPR;
- b. in order to conduct financial arrangements with the User who is the Administrator's client for the implementation of a possible contract concluded between the parties, as well as possible claims from the User who

is a client as part of the Administrator's legitimate interest in accordance with Article 6 (1) (f) of the GDPR, and the fulfillment of the Administrator's legal obligations towards tax authorities on the basis of separate provisions in accordance with Article 6 (1) (c) of the GDPR;

- c. in order to implement the Administrator's marketing activities as part of the Administrator's legitimate interest within the meaning of Article 6 (1) (f) of the GDPR, as well as in accordance with the declarations of will regarding marketing communication submitted to the Administrator. Consent provided in the field of marketing communication (for example sending commercial information by electronic means or contact by phone for direct marketing purposes) may be withdrawn at any time, without affecting the lawfulness of the processing which was carried out on the basis of consent before its withdrawal;
- d. in order to fulfill the Administrator's legal obligations towards the User specified in the GDPR, within the meaning of Article 6 (1) (c) GDPR.

#### IV. SHARING OF PERSONAL DATA

1. The User's personal data is not transferred to third parties by the Administrator.

#### V. USER RIGHTS

##### 1. User rights:

- 1) The User has a number of rights allowing them to access their data, verify the accuracy of data processing and correct it, as well as to object to the processing, to request the deletion of data, to impose limits of data processing, or to transfer their data at every stage of data processing.
- 2) If the User wishes to exercise their rights related to personal data, they may contact the Administrator using the following contact details: **Jarosław Mulcan LIGERO, owner of the brand Mulcan Consulting** Legnicka 62, 54-204 Wrocław, office@mulcanconsulting.eu

## **1. The right to present complaints to the supervisory body**

- 1) The user whose personal data is processed by the Administrator has the right to present a complaint to the supervisory body competent for the protection of personal data (the President of the Office for Personal Data Protection).

## **VI. COOKIES**

1. The Administrator informs that when using the Website, short text information called "cookies" is saved on the User's end device. Cookies contain such IT data as: the User's IP address, the name of the website they come from, the storage time on the User's end device, the registration of parameters and statistics, and a unique number. Cookies are sent to the Website server via the web browser installed on the User's end device.

Cookies are used on the Website in order to:

- 1) maintain the technical correctness and continuity of the session between the Website server and the User's end device;
  - 2) optimizing the User's use of the Website pages and adjusting the way they are displayed on the User's end device;
  - 3) ensuring safety while using the Website;
  - 4) collecting statistics of visits to the pages of the Website supporting the improvement of their structure and content;
  - 5) displaying advertising content on the User's end device which is also optimally tailored to their preferences.
2. The Website uses two types of "cookies": "session" and "permanent" cookies. "Session" cookies are files that are automatically deleted from the Website User's end device after logging out of the Website, after leaving the Website pages, or after turning off the web browser. "Persistent" cookies are stored on the User's end device for the time specified in the parameters of "cookies" or until they are deleted by the User. "Persistent" cookies are installed on the User's end device only with their consent.

3. The administrator informs that:

- 1) by default, web browsers accept the installation of "cookies" on the User's end device. Each Website User may change the settings for "cookies" in the web browser they use in such a way that the browser automatically blocks the use of "cookies" or informs the User about each time they are placed on their end device. Detailed information on the possibilities and methods of handling "cookies" is available in the settings of the web browser used by the Website User.
  - 2) restricting the use of "cookies" by the User may adversely affect the accuracy and continuity of the provision of services on the Website.
4. Cookies installed on the Website User's end device may be used by advertisers or business partners cooperating with the Administrator. Cookies can be considered personal data only in relation to other data recognizing identity, provided to the Administrator by the User as part of the use of the Website.
5. Only the Administrator has access to "cookies" processed by the Website server. If the User does not agree to saving and receiving information in "cookies", they may change the rules regarding "cookies" using the settings of their web browser.

## VII. OTHER IMPORTANT INFORMATION

### 1. **Protection of personal data security**

The Administrator introduces appropriate measures to ensure the security of the User's personal data. Safe use of the Website is ensured by the systems and procedures used to protect against access and disclosure of data to unauthorized persons. In addition, the systems and processes used by the Administrator are regularly monitored in order to detect possible threats. Personal data obtained by the Administrator is stored in computer systems to which access is strictly limited.

## 2. **Storage of personal data**

The period of storage of Users' personal data depends on the purposes of data processing by the Administrator. The administrator stores personal data for a period that is necessary to achieve specific goals, i.e.

- 1) for the period of running a business by the Administrator.

In each of the above cases, after the necessary processing period has elapsed, the data may be processed only for the purpose of pursuing claims against the background of the relations between the parties until the final legal settlement of these claims.

## 3. **Amendments to the Privacy Policy**

In order to update the information contained in this Privacy Policy and its compliance with the applicable law, this Privacy Policy may be changed. If the content of the Privacy Policy is changed, the date of its update will be changed and indicated at the end of this text. In order to obtain information on the method of personal data protection, the Administrator recommends Users to regularly read the provisions of the Privacy Policy.

## 4. **Contact information**

In order to obtain any information regarding this Privacy Policy, the User may contact the Personal Data Administrator: **Jarosław Mulcan LIGERO, owner of the brand Mulcan Consulting** Legnicka 62, 54-204 Wrocław, office@mulcanconsulting.eu

The last update of this document took place on 04/06/2022